

VA Program Specific

The elements shown are only those in which least one VA program component is required to collect information.

X = data collection is required

#	Element	HCHVEH	HCHV RT	HCHV DOM	HCHV SH	GPD	CWT TR	SSVF
4.2	Income and Sources							x
4.3	Non-Cash Benefits							x
4.4	Health Insurance							x
4.14 D	Services Provided – SSVF							x
4.15 B	Financial Assistance - SSVF							x
4.17	Residential Move-in Date							x (RRH only)
4.41	Veteran's Information							x
4.42	Percent of AMI (SSVF Eligibility)							x
4.43	Last Permanent Address							x

Veteran Affairs
(VA)

For VA Program
information go to:
[http://www.va.gov/ho
meless/](http://www.va.gov/ho
meless/)

4.14D Services Provided: SSVF

Rationale: To determine the VA Funded services provided to clients during project participation.

Collection Point(s): Update as required – each time services are provided.

Subjects: All clients.

Federal Partner Requiring Collection: VA [refer to VA Program Specific page]

Data Collection Instructions: SSVF services should be recorded for the individual client to whom they were provided; a service that benefits the whole household should be recorded solely for the head of household. For each service provided, projects should record the service date and service type.

Data Element Fields:

4.14D Services Provided: SSVF	
Field Names	Response Categories
<i>Date of Service</i>	(date)
<i>Type of Service</i>	Outreach services
	Case management services
	Assistance obtaining VA benefits
	Assistance obtaining/coordinating other public benefits
	Direct provision of other public benefits
	Other (non-TFA) supportive service approved by VA
<i>(If Assistance obtaining VA benefits) Specify</i>	VA vocational and rehabilitation counseling
	Employment and training services
	Educational assistance
	Health care services
<i>(If Assistance obtaining/coordinating other public benefits) Specify</i>	Health care services
	Daily living services
	Personal financial planning services
	Transportation services
	Income support services
	Fiduciary and representative payee services
	Legal services – child support
	Legal services – eviction prevention
	Legal services – outstanding fines and penalties
	Legal services – restore/acquire driver’s license
	Legal services – other
	Child care
	Housing counseling
<i>(If Direct provision of other public benefits) Specify</i>	Personal financial planning services
	Transportation services
	Income support services
	Fiduciary and representative payee services
	Legal services – child support
	Legal services – eviction prevention
	Legal services – outstanding fines and penalties

	Legal services – restore/acquire driver’s license
	Legal services – other
	Child care
	Housing counseling
<i>(If Other (non-TFA) supportive service approved by VA)</i> Specify	(text box)

Response Category Descriptions: SSVF grantees should refer to guidance provided by VA for specific definitions.

Special Considerations: None.

Changes from Previous Data Standards: This is a new data element.

4.15B Financial Assistance: SSVF

Rationale: To track financial assistance provided to clients during project participation.

Collection Point(s): Update as required – each time financial assistance is provided.

Subjects: All clients (limited to those who receive financial assistance).

Federal Partner Requiring Collection: VA [refer to VA Program Specific page]

Data Collection Instructions: Financial Assistance records payments made by the project on behalf of or for the benefit of the client. Unless the financial assistance provided was for the particular benefit of a single household member, records of financial assistance should be attached to the head of household.

Data Element Fields:

4.15B Financial Assistance Provided: VA - SSVF	
Field Names	Data Types/Response Categories
<i>Date of Financial Assistance</i>	(date)
<i>Financial Assistance Amount</i>	(currency)
<i>Financial Assistance Type</i>	Rental assistance
	Utility fee payment assistance
	Security deposit
	Utility deposit
	Moving costs
	Transportation services: tokens/vouchers
	Transportation services: vehicle repair/maintenance
	Child Care
	General housing stability assistance - emergency supplies
	General housing stability assistance - other
Emergency housing assistance	

Response Category Descriptions: SSVF grantees should refer to guidance provided by VA for specific definitions.

Special Considerations: None.

Changes from Previous Data Standards: This is a new data element.

4.41 Veteran’s Information

Rationale: To collect a detailed profile of veterans experiencing homelessness and to help identify clients who may be eligible for VA projects and benefits.

Collection Point(s): At client record creation or at the first project entry entered by a project collecting this data element.

Subjects: All persons who answered “Yes” to HMIS Element 3.7 - *Veteran Status*.

Federal Partner Requiring Collection: VA [refer to VA Program Specific page]

Data Collection Instructions: In separate fields, record the years in which the client entered / separated from military service, experience in theatres of operations, branch of service, and discharge status. For veterans who served in more than one branch of the military, select the branch in which the veteran spent the most time. In the event that a client’s discharge status is upgraded during enrollment, the record should be edited to reflect the change.

Data Element Fields:

4.41 Veteran’s Information	
Field Names	Data Types/Response Categories
Year Entered Military Service	(year)
Year Separated from Military Service	(year)
Theatre of Operations: World War II	No
	Yes
	Client doesn’t know
	Client refused
Theatre of Operations: Korean War	No
	Yes
	Client doesn’t know
	Client refused
Theatre of Operations: Vietnam War	No
	Yes
	Client doesn’t know
	Client refused
Theatre of Operations: Persian	No
	Yes

Gulf War (Operation Desert Storm)	Client doesn't know
	Client refused
Theatre of Operations: Afghanistan (Operation Enduring Freedom)	No
	Yes
	Client doesn't know
	Client refused
Theatre of Operations: Iraq (Operation Iraqi Freedom)	No
	Yes
	Client doesn't know
	Client refused
Theatre of Operations: Iraq (Operation New Dawn)	No
	Yes
	Client doesn't know
	Client refused
Theatre of Operations: Other Peace-keeping Operations or Military Interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)	No
	Yes
	Client doesn't know
	Client refused
Branch of the Military	Army
	Air Force
	Navy
	Marines
	Coast Guard
	Client doesn't know
	Client refused
Discharge Status	Honorable
	General under honorable conditions
	Under other than honorable conditions (OTH)
	Bad conduct
	Dishonorable
	Uncharacterized
	Client doesn't know
	Client refused

Response Category Descriptions: None.

Special Considerations: None.

Changes from Previous Data Standards: Under the previous data standards, Optional Data Element 4.15E outlined collection of data pertaining to military service beyond the universal Veteran Status Data Element. The Optional Data Element has been retired in favor of the one defined here to meet the requirements of Federal Partners.

4.42 Percent of AMI

Rationale: To document eligibility for SSVF programs.

Collection Point(s): At project entry.

Subjects: Head of household.

Federal Partner Requiring Collection: VA [refer to VA Program Specific page]

Data Collection Instructions: Indicate household income as a percentage of area median income (AMI), as published annually by HUD (<http://www.huduser.org>).

Data Element Fields:

4.42 Percent of AMI	
Field Names	Data Types/Response categories
Household Income as a Percentage of AMI	Less than 30%
	30% to 50%
	Greater than 50%

Response Category Descriptions: None.

Special Considerations: Percent of AMI may not be auto-calculated by the HMIS application; it must be entered by the user.

Changes from Previous Data Standards: This is a new data element.

4.43 Last Permanent Address

Rationale: To record the last address for persons experiencing homelessness or the current address for persons at-risk of homelessness.

Collection Point(s): At project entry.

Subjects: Head of household and adults.

Federal Partner Requiring Collection: VA [refer to VA Program Specific page]

Data Collection Instructions: Record the street address, city, state, and ZIP code of the apartment, room, or house where the client last lived for 90 days or more. Addresses of emergency shelters should NOT be recorded here. In a separate field, record the address data quality.

Data Element Fields:

4.43 Last Permanent Address	
Field Names	Data Types/Response Categories
Street Address	(text)
City	(text)
State	(text)
ZIP Code	(text)
Address Data Quality	Full address reported
	Incomplete or estimated address reported
	Client doesn't know
	Client refused

Response Category Descriptions: None.

Special Considerations: None.

Changes from Previous Data Standards: This is a new data element.